

BOARD OF SECONDARY EDUCATION

,ODISHA,B.K.ROAD, CUTTACK-1

TENDER CALL NOTICE

No. 5993 / (Eng. Section) / dt. 23.10.25

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing 03(Three) nos. of AC Petrol/Diesel driven vehicles Such as details in financial bid for official use in the Board of Secondary Education, Odisha, Cuttack. Office, at Bajrakbati Road on monthly rent basis, which shall conform to the terms and conditions laid down in Govt. order No.15836/FIN-COD-MV-0004-2018 Date.27.05.2025. For further details please visit our website www.bseodisha.ac.in.

Date of issue for the Tender – 23.10.2025

Last date of receipt of Tender-02.11.2025, 1.00 PM

Date of opening of tender-02.11.2025, 3.00 PM

The authority reserves the right to reject any or all tenders without assigning any reason thereof.

Sd/- Establishment Officer

Memo No : 5994 (Engg. Section) Date : 23.10.25

Copy submitted to the joint director (Advertising) I & PR Deptt., Govt. of Odisha, Bhubaneswar for information and to take immediate step for publication of this notification in one edition of the local daily newspaper "THE SAMAJ" in one issue only utilizing space (8cm x 4cm) inside page for publication on dt.24.10.2025 positively for information of all concerned at the approved rate. A complimentary copy shall be sent to the F.O. BSE (O), Cuttack along with the bill in duplicate for pass and payment.


23/10/25
Establishment Officer
B.S.E., Odisha, Cuttack.



BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.

Tender Call Notice

No. 5995 /(Engg. Cell) / Date 23.10.25

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing 03(Three) nos. of AC Petrol/Diesel driven vehicles Such as details in financial bid for official use in the Board of Secondary Education, Odisha, Cuttack. Office, at Bajrakbati Road on monthly rent basis, which shall conform to the terms and conditions laid down in Govt. order No.15836/FIN-COD-MV-0004-2018 Date.27.05.2025. For further details please visit our website www.bseodisha.ac.in.

Date of issue for the Tender Paper-Dt.**23.10.2025**

The last date for receipt of Tender-Dt.**02.11.2025 by 1.00 PM**

Opening of Tender-Dt.**02.11.2025 at 3.00 PM**

The authority reserves the right to reject any or all tenders without assigning any reason thereof.

Sd/-
Establishment Officer

Memo No : 5996 (Engg. Cell) Date : 23.10.25

Copy submitted to the joint director (Advertising) I & PR Deptt., Govt. of Odisha, Bhubaneswar for information and to take immediate step for publication of this notification in one edition of the local daily newspaper "THE SAMAJ" in one issue only utilizing space (8cm x 4cm) inside page for publication on dt.24.10.2025 positively for information of all concerned at the approved rate. A complimentary copy shall be sent to the F.O. BSE (O), Cuttack along with the bill in duplicate for pass and payment.


Establishment Officer
B.S.E., Odisha, Cuttack.

Memo No. 5997(6) /(Eng. Cell)/ dt. 23.10.25

Copy forwarded to:-

1. The S.O., Finance/ S.O., Accounts-II/ I.A. for information and necessary action.
2. PS to President/ PA to Secretary for favour of information.
3. Office Notice Board for wide publication.


Establishment Officer
B.S.E., Odisha, Cuttack



BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.

No. 5998 /(Engg. Cell) / Date 23.10.25

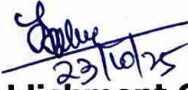
Tender Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing three number of A/C, Petrol Driven vehicles as details in financial bid for official use in the BSE, Odisha, Cuttack at Bajrakbati Road on monthly rent basis. The validity for service period will be 01 year, subject to renewal on yearly basis with due satisfaction of the authority of BSE, Odisha.

1. The service provider shall have a valid GST registration to participate in the tender process.
2. The service provider, participating in the bidding process under the Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be on road in good running condition, should not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. The photocopy of all documents should be submitted with the quotation and the original should be produced at the time opening of quotations. The vehicle must be BS-VI emission complaint vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle. He should have a good track record of not intoxication with alcohol etc.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.25,000/- (Rupees Ten Thousand) only shall be deposited by the intending bidders in shape of Bank Draft drawn in favour of the Secretary, Board of Secondary Education, Odisha, Cuttack and submitted the same along with the Quotation as EMD. After completion of tender process, the amount will be refunded to the unsuccessful bidders without interest.
7. The monthly rate of hire charge of different vehicles be quoted separately in the financial bid. The rates should be excluding cost of fuel, lubricants but inclusive of charge of driver, maintenance charges. (excluding GST).

8. The Vehicle must achieve a minimum average mileage of 17 km/ltr.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM to be covered per litre) and name of the Driver, Driving License No., period of validity should be specifically provided in the Technical bid, to be furnished with the Quotation.
10. The Quotation completed in all respect should reach the undersigned on or before 02.11.2025 upto 1.00 PM and shall be opened on the same day at 3.00 PM in presence of the bidders or their authorized representatives, if present on schedule date/time/venue.
11. The application form of quotation containing all details for Hiring of Vehicles etc. will be available at Engineering Cell of B.S.E, Odisha, B.K. Road, Cuttack on payment of Rs. 7080/- (6000+GST @ 18%) only in shape of Bank draft drawn in favour of the Secretary, Board of Secondary Education, Odisha, Cuttack from Dt.24.10.2025 to Dt.02.11.2025 or Can be downloaded from the Board's www.bseodisha.ac.in.
12. The Authority of the Board reserve the right to cancel all or any quotation without assigning any reason thereof.

By Order of the President


23/10/25
Establishment Officer
B.S.E, Odisha, Cuttack



BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.

Terms and Conditions for providing vehicles

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L of the driver available all the times. Besides the Agency should have valid PAN card GST Regn No. The Original document should be produced at the time of opening of the tender.

2. The Board of Secondary Odisha shall not be held responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner, whatsoever. The vehicle owner shall be responsible for all such litigations.

3. The hire charges to be paid on monthly basis is final but-does not include cost of fuel, which is to be paid separately basing on actual consumption, subject to existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide an experienced good driver and the remuneration of the driver shall be borne by the service provider. The driver should be well behaved, gentle, obedient and should have a good track record of not intoxicated with alcohol etc.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder immediately.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month or more including Sundays or holidays if necessary.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.

9. Monthly .hire charges and reimbursements towards cost of fuel will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made for the purpose.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the agreement shall be terminated by giving one month notice.

12. In case the service provider intends to withdraw the services of his vehicle and to terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, B.S.E. shall forfeit the entire amount of EMD & P.S.

14. The authority reserves the right to reject any or all the tender/ quotations without assigning any reason thereof.


23/10/23

Seal & Signature of Tender Calling Authority

Designation



BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.

Technical Bid

Name of the Work-

Sl. No.	Particulars	
1	Name of the Service Provider	
2	Complete Address Contact number of the Service Provider	
3	PAN Card No.	
4	GST Number Photocopy of GST Registration	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle Type of vehicle possess with made	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle (To produce document of the time of opening)	
11	Fitness Certificate with validity	
12	Pollution Certificate with validity	
13	Permit validity	
14	Insurance validity	
15	Name and address of driver with Contact Number	
16	DL No. with validity of the Driver	
17	Details of EMD BD No. _____ Dt. _____	
18	Tender fee form BD No. _____ Dt. _____	


Seal & Signature of Tender Calling
Authority

Designation



BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.

Financial Bid

Name of the Work-

Sl. No.	Particulars		
1	Name of the Service Provider and complete address		
2	Photo Copy and PAN Card		
3	Type of Vehicle (a)	Rate of fuel consumption/mileage per ltr. (b)	Proposed hire charges per vehicle per month. (Excluding fuel cost & GST) (c)
(i)	Maruti Swift Desire, Xcent, Zest, Etios, Tigor (Petrol) (02 nos.)		
(ii)	Tigor/Bolt/celerio (Pool Vehicle) (01 no.)		


Seal & Signature of Tender Calling Authority

Designation