

**BOARD OF SECONDARY EDUCATION, ODISHA, B.K. ROAD,  
CUTTACK-1.**

**TENDER CALL NOTICE**

No. 4883 (Store-II) / Dt.23.09.25

Sealed quotations are hereby invited in the prescribed Format from the indenting registered authorized Dealers having valid GST clearance Certificate, IT Clearance Certificate and PAN Card for supply and installation of approximately 120 nos( the figure may vary) CCTV cameras at Board of Secondary Education, Odisha, Cuttack premises. The details of Tender and Tender documents can be downloaded from the Board's website [www.bseodisha.nic.in](http://www.bseodisha.nic.in) from 10 a.m. dt\_24.09.2025 .The tenderer shall deposit Rs.7,080/- (Rupees seven thousand eighty) only (including GST) towards the cost of Tender Paper in shape of Bank Draft in favour of **"Secretary, Board of Secondary Education, Odisha"** payable at Cuttack.

The tender paper shall be dully filled in along with earnest money of Rs.50,000/- (Rupees fifty thousand) only in shape of Bank Draft drawn in favour of **"Secretary, Board of Secondary Education, Odisha"** payable at Cuttack and other requisites should be reached in this office of the Secretary, Board of Secondary Education, Odisha, Cuttack on or before Dt.14.10.2025 by 4.00 P.M. The tender will be opened at 12.00 Noon on Dt.15.10.2025 in the office of undersigned in presence of bidders or their authorized representative.

The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

All disputes are subject to the Jurisdiction of Cuttack only.

Sd/-

SECRETARY

# **BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK**

Tender Call Notice No. \_\_\_\_\_ dt. \_\_\_\_\_

## **FINANCIAL BID**

<b>Sl. No.</b>	<b>Name of the Item</b>	<b>Specification of Item</b>	<b>BRAND (MAKE IN INDIA)</b>	<b>Rate Quoted by the Firm excluding GST and including transporting charges (Per each piece)</b>
1	CCTV CAMERA	4 MP Dome IP Cameras (Night vision with audio) With STQC Approved		
2	CCTV CAMERA	4 MP Bullet IP Cameras (Night vision with audio) With STQC Approved		
3	CCTV CAMERA	8 MP Bullet IP Cameras (Night vision with audio) With STQC Approved		
4	CCTV CAMERA	8MP Dome IP Cameras (night vision with audio) With STQC Approved		
5	NVR	NVR-8CH WITH 2SATA, 80 MBPS OR BETTER		
6	NVR	NVR-16CH WITH 2SATA,160 MBPS OR BETTER.		
7	NVR	NVR-32CH WITH 4SATA,160 MBPS OR BETTER		
8	NVR	NVR-64CH WITH 4SATA,200 MBPS OR BETTER		
9	HDD	2TB		
10	HDD	4TB		
11	HDD	8TB / 10TB		
12	MONITOR	MONITOR-22INCH OR BETTER		
13	POE	Gega-8/16		
14	LAN CABLE	305MTR		
15	RJ	1PKT (100)		
16	RACK	2U/4U/6U		
17		INSTALLATION /SERVICE CHARGES IF ANY.		
18		SOFTWARE HEALTH MONITORING SYSTEMS(HMS) with license.		

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**BOARD OF SECONDARY EDUCATION, ODISHA,**  
**CUTTACK**

Tender Call Notice No. \_\_\_\_\_ dt. \_\_\_\_\_

**TECHNICAL BID**

1. Name of the Dealer /Supplier with address :
  
2. PAN No. :
3. GST No. :
  
4. Copy of IT Return Certificate (Last Year) : Yes/ No
5. Copy of GST Return Certificate (Last Qtr./ Month) : Yes/No
6. Bidder turn over for last three financial year ending : Yes/No  
(Average turn over should be 1cr. for each year)
7. Bidder should be provided case to case authorization from CCTV OEM  
in local Tender authority persons with INK sign. OEM Service : Yes/No  
Centre should be available in Odisha with documentary proof.  
:
8. Cost of Tender Paper :
9. EMD (By DD) :
10. Copy of Experience in similar projects at last 1 Years with  
minimum Single Purchase order of CCTV cameras  
copy of Any (Govt/PSU) with value above 20L. : Yes/No
11. CCTV OEM should have STQC certified & followed : Yes/ No  
By govt Rule & Regulations.

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## INSTRUCTION TO TENDERER

### Important notes –

- (a) It is important that all the original tender papers duly filled in and signed on each page should be submitted along with the offer, failing which the Tender shall be treated as incomplete & liable for rejection.
- (b) Photo copies of valid Registration No, GST, PAN Card I.T Clearance Certificate, CA certified balance sheet, OEM Authorization certificate and STQC certificate should be submitted along with the Tender. No tender will be considered without above required documents.
- (c) The entire E.M.D will be forfeited to the Board in case of violation of contract / supply of inferior quality of goods.
- (d) All columns of the Tender Paper should be duly filled in.

### TERMS AND CONDITIONS

- 1. The tenderer shall deposit earnest money of Rs.50,000/- (Rupees fifty Thousand) only along with the tender in shape of Demand Draft drawn in favour of **Secretary, Board of Secondary Education, Odisha, Cuttack** payable at **Cuttack**. Request for transfer of any previous deposit or adjustment of earnest money from any claim payable will not be entertained.
- 2. The tenderer shall not be entitled to any interest on the earnest money.
- 3. The earnest money deposit of unsuccessful tenderer (s) will be refunded after finalization of Tender. The successful tenderer shall have to enter in to an agreement & to deposit an amount of Rs.1,00,000/- as Security Money within seven days of receipt of acceptance letter from the Board.
- 4. The rate quoted and accepted shall remain valid up to one year.
- 5. Overwriting, addition, alteration and erasing on Tender Paper should be avoided. All correction on the tender paper should be duly attested by the Tenderer, otherwise the decision of the authority in respect of rates, etc. will be final.

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6. One rate shall be offered for one item. Submission of multiple rates against one item will be considered as a demerit. In case there are really different qualities or brands to one item and all of them, at the maximum, conform to the standards and specifications of the required item, more than one rate can be considered. But, in respect of each item Tenderers can offer three rates with separate sample maximum.
7. Price should be quoted in words as well as in figures.
8. The tenderers are requested to submit their bid in double sealed cover i.e. Technical Bid in one and Financial Bid in another. The envelope containing Technical Bid should be superscribed as **"Technical Bid"** and the envelope containing financial bid need to be superscribed as **"Financial Bid"**. Both the bids should be kept in another envelope & sealed & then be submitted.
9. The tender paper shall be opened in scheduled time & venue. The tenderers or authorized representatives may present while opening of tender.
10. The supply shall be completed within the time specified by the Secretary, Board of Secondary Education, Odisha, Cuttack; in the supply order to be issued.
11. **The procurement order will be placed with one bidder on the basis of aggregate cost of all items taken together as a whole.**
12. The supplier shall be responsible for said delivery of cameras along with other accessories at the godown of the purchaser (Board) and ensure that the goods are received in good condition by the Board.
13. **Warranty and Technical Support:**
  - 02 year On-site compressive warranty of products mentioned in the list of deliverables should be provided.
  - The firm shall carry out the corrective maintenance required in case of any break down and bring the system to working condition within 24 hours from the day of call made to the firm.
  - In case of any Hardware problem, Repair/Replacement of the modules will carry out to rectify the fault at site by the firm.
  - The system should be checked regularly by the firm for smoothening operation which includes Hardware Inspection, System integration verification, Connectivity and functionality check, Software and firmware upgradation etc. whenever required
14. TDS shall be ensured at the time of payment of bill.
15. Payment shall be made only on receipt of cameras along with other accessories in perfect condition as per samples, specifications, etc. and accepted by the Board.

Seal & Sign. of Tenderer

16. All correspondence should be made with the Secretary, Board of Secondary Education, Odisha, Cuttack-753001 in his official address but not by name.
18. Rate should be quoted unit wise for each item to be purchased excluding all taxes and including transportation cost up to delivery at the Board of Secondary Education, Odisha, Bajrakabati Road, Cuttack.
19. Sealed Tenders may also be sent by Registered Post addressed to the Secretary, Board of Secondary Education, Odisha, Cuttack-753001 so as to reach him by the due date and time i.e. 4.00P.M. of 22.09.2025. Any tender even if posted on or before the due date fixed for submission of tender but reached beyond the due date and time, will be liable for rejection.
20. Financial bid of those tenderers shall be opened who will qualify in the Technical Bid.
21. Tender should be submitted in sealed cover superscripted "Tender against Tender notice \_\_\_\_\_"
22. Any dispute relating to this tender and arising out of terms and condition thereof will be subject to the Jurisdiction of Cuttack only.

**Signature of the Tenderer**

**with Date**

## **SCOPE OF WORK**

### **I. Delivery of Materials:**

Supply of all the items that will meet our requirements as per the List of Deliverables and detail specification.

All the items should be supplied by a single vendor and executed as per the scope of work mentioned.

### **II. Installation and Commissioning:**

- The firm should establish the necessary Infrastructure with the proposed list of deliverables on turnkey basis.
- Exact location of mounting the cameras will be intimated after the release of Supply Order.
- All the cameras should be installed properly at desired locations using suitable fixtures and capable to be integrated in the Embedded Network Video Recorder. The licenses of the Cameras should be delivered accordingly. The Camera views should be displayed on the existing Video Display unit positioned at a room inside a building.

#### **Important Terms**

- The firm has to present the project execution planning to the user after awarding the contract order.
- The firm will be allowed to visit the installation site after getting contract only.
- The firm has to demonstrate the functioning of all components independently and finally demonstrate combined.
- The firm has to complete the installation job as a Turnkey project. All the required accessories, work etc. has to be done by the firm.
- The firm has to execute the above job without damaging Govt. property and has to maintain an aesthetic look. The firm has to follow and obey the security norms while executing the job. Any markable damage caused by the firm intentionally/ unintentionally during the execution of work, will be borne by the firm only. Any difficulty faced while executing the job, may be informed to the user for further action.
- Time frame of completion: The job should be completed within two (02) months from the date of contract.

### **III. Training :**

Firm has to impart training for 03 working days by the expert trainer. The training includes operations and maintenance of all the system and network, troubleshooting and configuration of the systems. The firm has to provide Testing and Documentation of Whole Project.

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#### IV. PRE-QUALIFICATION CRITERIA:

- Bidder must submit an original and valid Authorization Certificate from the OEM of cameras to quote and provide service support of their product.
- The OEM of cameras should have its direct presence in India (not as a joint venture/partnership firms/ through Dealer, Distributor or through any other association). This has to be supported by necessary statutory documents.
- The OEM of Cameras should have its **Service & Repairing Centre in Odisha** in its own name. The defects to be attended and rectified within 24 hours after reporting by the user. Document in support to be submitted with the technical proposal.
- The OEM must submit a certificate that the proposed model of cameras must not become obsolete /End of Life (EOL) within a period of next 5 years, in case it gets EOL due to technology advancement then OEM will support with equivalent or higher model.
- Bidder should be able to extend technical support in terms of spares, hardware and software for a period of at least 05 years after expiry of warranty period. Bidder should submit a declaration in this respect for compliance.
- The OEM should not be technically rejected in any Govt. tender in India for their origin from any land border sharing countries of India and should not be blacklisted or discontinued any Government Organization.

#### **Additional Terms & Conditions**

##### 1. OEM Eligibility Criteria.

- CCTV Camera OEM should not be blacklisted in India or anywhere globally for security reasons from any organization including ONVIF.
- OEM Should be ONVIF fulltime member and the name of the OEM should reflect in the ONVIF site.
- The OEM of CCTV Component should have General Data Protection Regulation (GDPR) and Waste Electrical and Electronic Equipment (WEEE) Certification. OEM needs to submit the certificates with technical bid.
- The OEM of Camera & NVR should have its own company registered in India, under Incorporation of Companies Act, 1956/2013 since last 10 years. Any representation through a Dealer/Distributor/

Subsidiary/Consortium shall not be treated as OEM. This must be supported by necessary statutory documents.

- CCTV OEM should have manufacturing in India since last five years . Documentary evidence should be submitted.
- OEM should have its own Service Centres & Repairing Centre in Odisha in their own Name. This should be supported with necessary documentary evidence.
- OEM should have ISO/IEC 27032:2012 Certificate which provides guidance for improving the state of Cyber security.

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- The CCTV OEM should have CMMI Level 5 or above.
- CCTV OEM Company should not be technically rejected in any Govt. tender in India for their origin from any land border sharing countries of India.
- OEM Should be CE, FCC, ROHS, BIS required.
- OEM should have listed with Ministry of Skill Development & Entrepreneurship/National Skill Development Corporation (NSDC) to provide skilled manpower through their SI/Self to cater buyer requirement.

Seal & Sign. of Tenderer