

**BOARD OF SECONDARY EDUCATION, ODISHA,
CUTTACK**

SHORT TENDER CALL NOTICE

No. 7462 /(Eng. Section)/ Dt. 08.11.2021

Tenders in double sealed cover in the prescribed format are invited from intending registered Transportation Agencies having valid Reg. No., PAN CARD, Valid up to date GST & IT Certificate for supply of closed containers for Transportation of confidential Materials of SA-1 Examinations and other exams for the year, 2021 conducted by the Board of Secondary Education, Odisha, Cuttack for further details please visit our Website: - www.bseodisha.nic.in.

The last date for receipt of Tender – dt. 16.11.2021 at 01.00 P.M.

Opening of Tender

dt. 16.11.2021 at 3.30 P.M

Secretary
B.S.E, Odisha, Cuttack

BOARD OF SECONDARY EDUCATION , B.K.ROAD, ODISHA, CUTTACK-1

INSTRUCTION TO TENDERER

1. Tenderers are required to fill up the Technical Bid & keep it in one envelop along with other requisites & super scribe it as “**Technical Bid**”. Similarly Financial Bid should be kept in another envelop & super scribe it as “**Financial Bid**”. Both the sealed envelopes shall be kept in another envelop & super scribe as “**Tender for Transportation of Confidential materials**”, Tender call Notice No- dt-
Tenderers are requested to submit EMD of Rs-10,000/- (Rupees Ten thousand) only in shape of Bank Draft in favour of Secretary, Board of Secondary Education, Cuttack payable at Cuttack along with the tender.
2. Tenderers must have possessed 10 (Ten) no. of closed Containers in good running condition for transportation of Confidential materials across Odisha in two phases.
3. Tenderers are required to submit one true copy of PAN Card and I.T. Clearance Certificate, GST Clearance Certificate/ Receipt of deposits of last Qtr. obtained from the appropriate authority along with the tender.
4. If the Tender Paper are to be downloaded from the Website the cost of the Tender Paper Rs-1680/- [Rs-1500/- +GST@12%] (Rupees One thousand six hundred and eighty) only shall be submitted along with the tender in shape of Bank Draft drawn in favour of Secretary, Board of Secondary Education, Odisha, Cuttack payable at Cuttack.
5. The closed Containers must be in good running condition with up to date Tax Clearance and fitness certificates, Insurance and all Odisha permit.
6. The driver of each vehicle must have valid Driving License and good track record of not intoxicated with alcohol etc.
7. The authority reserves the right to transport the Confidential materials by other means of conveyance for timely completion of the work at the time of exigency.
8. The bills are to be submitted after completion of the assignment for payment.
9. A letter of confirmation in this regard will be sent within 3 days from the date of issue of work order.

14. If the tenderer fail to execute the agreement and does not deposit security money within the stipulated date, the EMD will be forfeited and award of tender shall be cancelled and next eligible tenderer shall be awarded with the work.
15. After due formalities stated above, final order shall be placed with the Transport Agency.
16. The transportation of confidential material would be made as per specified date & time, which would be intimated later on.
17. Board shall have the power to refuse / accept any tender that contravenes the “**Terms & Conditions**”.
18. Payment shall be made after the transportation of confidential materials is over on submission of bill along with other relevant papers.
19. TDS shall be deducted at the time of payment of bill.
20. If the tenderer fails to deliver the confidential materials within time as specified in the work order, authority of the Board reserves the right to forfeit the security deposit and take other action as deemed proper.
21. The tenders shall be opened in presence of the tenders or their authorized representatives if any, otherwise the tender of the absentee shall be rejected.
22. The closed containers must be in good running condition with up to date Tax Clearance and fitness Certificates, Insurance and all Odisha permit.
23. The driver of each vehicle must have valid Driving License and good track record of not intoxicated with alcohol etc.
24. The tenderer shall bear all risk responsibility and extra cost in case of break down or damage of any part of container and should ensure timely delivery of confidential materials at the destination without fail.
25. President, Board of Secondary Education, Odisha, Cuttack shall have the power to amend any of the terms & conditions of the tender.
26. In the event of any dispute arising in execution of the tender, the decision of the President, Board of Secondary Education, Odisha shall be final & binding on the Tenderer.
27. Any dispute related to this tender and arising out of terms and conditions thereof, will be subject to jurisdiction of Court at Cuttack only.

DECLARATION

I have gone through the Tender Notice, both the bid formats, instruction, terms and conditions of the Tender and understood fully and agreed.

Date:-

**Signature
& seal of the Tenderer**



BOARD OF SECONDARY EDUCATION, BKROAD, ODISHA, CUTTACK-1

TECHNICAL BID

Tender Call Notice No- (Eng. Section) dt:-

(Original Documents are to be produced on the date of opening of Tender Paper for verification)

- 1- Name and address of the transport Agency along with photo copy of Registration Certificate :-
- 2- Name and address of the Proprietor/Director :-
- 3- PAN No. (photo Copy of PAN Card to be enclosed) :- Yes / No
- 4- Photo copy I.T. Clearance Certificate/ Deposit Receipt of last Qr. (to be enclosed) :- Yes / No
- 5- GST Registration along with Clearance Certificate (Deposit Receipt of last Qr. (Photocopy to be enclosed) :- Yes / No
- 6- Details of EMD :- B.D.No Dt
(Draft to be attached) Rs-
- 7- If Tender Paper purchased against payment of Cash :- C.R. No. Dt-
(Original Cash receipt to be enclosed)
- 8- In case of Tender Paper downloaded from the Website :- B.D. No..... Dt-
(Cost of Tender Paper in shape of B.D. to be attached) Rs-
- 9- Experience in the field of Transportation if any, (proof to be attached)

N.B.- *Original Copies of item No- 1 and 3 to 5 are to be produced on the date of opening of Tender Paper for verification.*

Date:-

**Signature
& seal of the Tenderer**



BOARD OF SECONDARY EDUCATION, B.K.ROAD, ODISHA, CUTTACK-1
FINANCIAL BID

Tender Call Notice No- (Eng. Section) dt.
SPECIFICATION

1. Name and address of the Transport Agency:

Sl. No.	Type of closed container	Particulars of Kms. For coverage	Rate to be offered per K.M. only (Exclusive of all Taxes)	Remarks
1	10 wheelers closed container (10 Ton capacity and above)	More than 250 K.M. (To & Fro)	Rs- Rupees:-	
2	6 wheelers closed container (08 Ton capacity and above)	More than 250 K.M. (To & Fro)	Rs- Rupees:-	
3	6 wheelers closed container (06 Ton capacity and above)	More than 250 K.M. (To & Fro)	Rs- Rupees:-	
4	6 wheelers closed container (08 Ton capacity and above)	Covering 151 KM to 250 KM (To & Fro)	Rs- Rupees:-	
5	6 wheelers closed container (06 Ton capacity and above)	Covering 151 to 250 KM (To & Fro)	Rs- Rupees:-	
6	6 wheelers closed container (08 Ton capacity)	Up to 150 K.M (To & Fro)	Rs- Rupees:-	
7	6 wheelers closed container (06 Ton capacity)	Up to 150 K.M (To & Fro)	Rs- Rupees:-	
8	Mini Truck closed container	Within 250 K.M (To & Fro)	Rs- Rupees:-	

Notes: Closed containers shall be binding on the firm as per rate offers i.e. exclusive of all charges and Taxes.

**Signature
& seal of the Tenderer**