

**BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.**

**TENDER CALL NOTICE**

**No.4887/ (Eng. Cell)/ dt.07.12.2017**

Tenders in double sealed cover in the prescribed Format are invited from the intending registered Transportation Agencies having valid Reg. No., PAN Card, valid up to date GST clearance Certificate for transportation of Confidential materials of Annual H.S.C. Examination & other Exams for the year-2018 in closed Containers to different Nodal Centres across Odisha. Tender Paper can be obtained from the office of the undersigned on payment of Rs-1680/- [Rs-1500/- +GST@12%] (Rupees One thousand six hundred and eighty) only in cash on any working day from 11.12.17 to 18.12.17 between 11.00 a.m. to 3.00 p.m. The tender paper can also be downloaded from our website – [www.bseodisha.nic.in](http://www.bseodisha.nic.in). The last date for submission of Tender Paper at the office of the Secretary, Board of Secondary Education, Odisha, B.K.Road, Cuttack-753001 is 18.12.17 up to 4.00 p.m. The same shall be opened on 20.12.17 at 2.00 p.m. in presence of tenderers or their authorised representative only.

The authority reserves the right to reject any or all tenders without assigning any reason thereof.

**Sd/-**

**SECRETARY**

**Memo No.4888(6)/ (Eng. Cell)/ dt.07.12.2017**

**Copy forwarded to:-**

1. M/S Samaya Advertising Service, Satyari Bhawan, Chahata Nagar, Chahata Chata, Abhinaba Bidanasi, Cuttack-14 for information with a request to please publish this notification in one edition of "The Samaj", "The Sambad" & " The Dharitri" in one issue only utilizing space (12 Cm. x 9 Cm.) inside page for publication on **09.12.2017** positively for information of all concerned at the rate prescribed by Information and Public Relations Department, Govt. of Odisha, Bhubaneswar with a discount of 12%. The firm is requested to send a complimentary copy to this office for record and submit the bills in duplicate along with the paper insertion within 15 days from the date of publication for pass and payment.
2. The Finance Officer I/C / Asst. Secy., Engineering Cell / S.O., Accounts-II / I.A. for information and necessary action.
3. Office Notice Board for wide publication.

**Secretary  
B.S.E.(O),Cuttack**



**BOARD OF SECONDARY EDUCATION ,BKROAD,  
ODISHA, CUTTACK-1**

**INSTRUCTION TO TENDERER**

1. Tenderers are required to fill up the Technical Bid & keep it in one envelop along with other requisites & super scribe it as "**Technical Bid**". Similarly Financial Bid should be kept in another envelop & super scribe it as "**Financial Bid**". Both the sealed envelops shall be kept in another envelop & super scribe as "**Tender for Transportation of Confidential materials**", Tender call Notice No- dt-  
Tenderers are requested to submit EMD of Rs-10,000/- (Rupees Ten thousand) only in shape of Bank Draft in favour of Secretary, Board of Secondary Education, Cuttack payable at Cuttack along with the tender.
2. Tenderers must have possessed 04 (four) no. of closed Containers in good running condition for transportation of Confidential materials across Odisha in two phase.
3. Tenderers are required to submit one true copy of PAN Card and I.T. Clearance Certificate, GST/ CGST Clearance Certificate obtained from the appropriate authority along with the tender.
4. If the Tender Paper are to be downloaded from the Website the cost of the Tender Paper Rs-1680/- [Rs-1500/- +GST@12%] (Rupees One thousand six hundred and eighty) only shall be submitted along with the tender in shape of Bank Draft drawn in favour of Secretary, Board of Secondary Education, Odisha, Cuttack payable at Cuttack.
5. The closed Containers must be in good running condition with up to date Tax Clearance and fitness certificates, Insurance and all Odisha permit.
6. The driver of each vehicle must have valid Driving License and good track record of not intoxicated with alcohol etc.
7. The authority reserves the right to transport the Confidential materials by other means of conveyance for timely completion of the work at the time of exigency.

8. The bid should be submitted after completion of the assignment for payment.
9. A letter of confirmation in this regard be sent within 7 days from the date of issue of this order.



## **TERMS AND CONDITIONS**

1. Tenderers are required to fill up the Technical Bid & keep it in one envelop along with other requisites & super scribe it as “**Technical Bid**”. Similarly Financial Bid should be kept in another envelop & super scribe it as “**Financial Bid**”. Both the sealed envelops shall be kept in another envelop & super scribe as “**Tender for transportation of Confidential materials**”, Tender call Notice No-                      dt-

2. The tenderer shall deposit E.M.D. of Rs-10,000/- (Rupees Ten thousand) only in shape of Bank Draft drawn on any Nationalised Bank in favour of Secretary, Board of Secondary Education, Odisha, Cuttack payable at Cuttack. Tender without accompanying E.M.D. shall be rejected.

3. The E.M.D. of unsuccessful tenderer(s) will be refunded soon after finalization of tender. No interest shall be paid on EMD deposit.

4. All columns of Technical Bid and Financial Bid must be filled in properly.

5. The Tender should accompany the number of closed Containers that the Transport Agency posses (specify the No. of 10 wheeler, 6 wheeler & Mini Truck closed containers possess).

6. Tender without vehicle Number and other requisites such as copy of PAN Card, up to date I.T. Clearance Certificate & GST Clearance Certificate shall be rejected.

7. The rate should be quoted exclusive of all taxes / levies.

8. Over writing, insertion, addition, alteration and erasing on Tender Paper should be avoided. This may cause disqualification. Corrections if any on tender paper, in either or the bids should be duly attested by the tenderer.

**9. Rate for transportation of each category of vehicle should be quoted per Km. only and should be written both in figures and words.**

10. The Financial Bids of all the tenderers whose Technical Bids are found in order and are qualified, only will be opened.

11.L-I will not be the only criteria for award of tender. Experience / expertise in the field, credibility of the firm, for transportation of confidential materials will be taken in to consideration for qualification of Financial Bid.

12.The successful tenderer shall have to execute an agreement & deposit security money amounting to Rs-50,000/- (Rupees Fifty thousand) only in shape of Bank Draft drawn on any Nationalised Bank in favour of the Secretary, Board of Secondary Education, Odisha, Cuttack payable at Cuttack within 07(seven) days from the date of award of tender.

13.The tenderers shall produce the Original documents related to Financial Bid on the date of opening of tenders.

14.If the tenderer fail to execute the agreement and does not deposit security money within the stipulated date, the EMD will be forfeited and award of tender shall be cancelled and next eligible tenderer shall be awarded with the work.

15.After due formalities stated above, final order shall be placed with the Transport Agency.

16.The transportation of confidential material would be made as per specified date & time, which would be intimated later on.

17.Board shall have the power to refuse / accept any tender that contravenes the **“Terms & Conditions”**.

18.Payment shall be made after the transportation of confidential materials is over on submission of bill.

19.TDS shall be deducted at the time of payment of bill.

20.If the tenderer fails to deliver the confidential materials within time as specified in the work order, authority of the Board reserves the right to forfeit the security deposit and take other action as deemed proper.

21.The tenders shall be opened in presence of the tenders or their authorized representatives if any, otherwise the tender of the absentee shall be rejected.

22.The closed containers must be in good running condition with up to date Tax Clearance and fitness Certificates, Insurance and all Odisha permit.

23.The driver of each vehicle must have valid Driving License and good track record of not intoxicated with alcohol etc.

24.The tenderer shall bear all risk responsibility and extra cost in case of break down or damage of any part of container and should ensure timely delivery of confidential materials at the destination.

25.President, Board of Secondary Education, Odisha, Cuttack shall have the power to amend any of the terms & conditions of the tender.

26.In the event of any dispute arising in execution of the tender, the decision of the President, Board of Secondary Education, Odisha shall be final & binding on the Tenderer.

27.Any dispute related to this tender and arising out of terms and conditions thereof, will be subject to jurisdiction of Court at Cuttack only.

**Declaration**

I have gone through the Tender Notice, both the bid formats, instruction, terms and conditions of the Tender and understood fully and agreed.

**Date:-**

**Signature  
& seal of the Tenderer**



BOARD OF SECONDARY EDUCATION ,BKROAD,  
ODISHA, CUTTACK-1

**FINANCIAL BID**

Tender Call Notice No- (Eng. Cell) dt:-

**SPECIFICATION**

<b>Rate to be offered per K.M. only</b>		
<b>6 wheelers closed container</b>	<b>More than 250 K.M.s (To &amp; Fro) per K.M.</b>	<b>Rs- Rupees:-</b>
<b>10 wheelers closed container</b>	<b>More than 250 K.M.s (To &amp; Fro) per K.M.</b>	<b>Rs- Rupees:-</b>
<b>6 wheelers closed container</b>	<b>Within 250 K.M.s (To &amp; Fro) per K.M.</b>	<b>Rs- Rupees:-</b>
<b>10 wheelers closed container</b>	<b>Within 250 K.M.s (To &amp; Fro) per K.M.</b>	<b>Rs- Rupees:-</b>
<b>Mini Truck closed Container</b>	<b>Within 250 K.M.s (To &amp; Fro) per K.M.</b>	<b>Rs- Rupees:-</b>

**Notes:-**

Closed containers shall be binding on the firm as per rate offers i.e. inclusive of all charges and Taxes.

**Signature  
& seal of the Tenderer**



**BOARD OF SECONDARY EDUCATION ,BKROAD, ODISHA, CUTTACK-1**

**TECHNICAL BID**

**Tender Call Notice No- (Store-II) dt:-**

*(Original Documents are to be produced on the date of opening of Tender Paper for verification)*

1. Name and address of the transport Agency along with photo copy of Registration Certificate :-
2. Name and address of the Proprietor/Director :-
3. PAN No. :- Yes / No  
(photo Copy of PAN Card to be enclosed)
4. Photo copy I.T. Clearance Certificate (to be enclosed) :- Yes / No
5. GST Registration along with Clearance Certificate :- Yes / No  
(Photocopy to be enclosed)
6. Details of EMD :- B.D.No ..... Dt .....  
(Draft to be attached) Rs-
7. If Tender Paper purchased against payment of Cash :- C.R. No- Dt-  
(Original Cash receipt to be enclosed)
8. In case of Tender Paper downloaded from the Website :- B.D. No..... Dt- .....  
( Cost of Tender Paper in shape of B.D. to be attached) Rs-
9. Experience in the field of Transportation if any,  
(proof to be attached)

**Date:-**

**Signature  
& seal of the Tenderer**